**Scholarship Collaborative Coordinator**

The Scholarship Collaborative Coordinator provides leadership for the Scholarship Collaborative whose main focus is to support and enhance the scholarship component of each IDEC member’s daily work life.

The Scholarship Collaborative is composed of committees, work groups, task forces, and networks Building on IDEC’s mission and strategic plan, the Scholarship Collaborative promotes excellence in all areas of scholarship. The collaborative provides a means of communication between and among its component groups as well as the other collaboratives and external constituents as appropriate. Finally, the Collaborative offers opportunities for members to become leaders in their institutions and in IDEC through participation in its committees, work groups, or tasks forces.

**Appointment & Term of Service**

**Appointment:** Appointed by the IDEC Board

**Term:** 2-year term. Responsibilities begin May 1 of the appropriate year and run until April 30. May be reappointed for 2 consecutive terms.

**Time Commitment:** 2 hours per week

**Responsibilities and Duties**

- Facilitate communication within each collaborative area
- Facilitate potential coordination and connections within and between collaborative areas and, as appropriate, external constituents
- Facilitate formative ideas, ideas, issues or initiatives within the collaborative
- Communicate specific directives from the IDEC Board through the Directors to collaborative and the reverse.
- Maintain ongoing communication with **IDEC Board Director**

**Programs, Events, & Committees**

- **JID Board & Editors**
- **Conference Proceedings Coordinator** & Committee
- **Abstract Review Coordinator** & Reviewers, **Creative Scholarship Coordinator** & Jurors
- Grants Committee