

IDEC History and Archives Committee

The IDEC History and Archives Committee is led by the IDEC Historian, a professional member or Fellow of IDEC who has Experience as an historian or archivist.

Appointment & Term of Service of the IDEC Historian

Appointed by the IDEC President for a period of two years

Composition: The committee is composed of five members and is chaired by the IDEC Historian. One member is the president-elect of IDEC. The other three members should be nominated or self-nominated for rotating periods of three years, and selected by the IDEC Historian based on qualifications TBD.

Term: Two years

Time Commitment: 2-4 hours a month

Responsibilities and Duties

- Create a plan to organize, maintain, and preserve the history of IDEC
- Maintain an ongoing update of the IDEC History website information
- Coordinate and prepare materials for the IDEC History anniversaries
- Photograph members and displays at Annual Conferences (now being done by a photographer hired by the office staff)
- Solicit and maintain the bios on IDEC Fellows
- Assure that appropriate historical documents are saved in the IDEC archives
- Collect IDEC oral histories as necessary
- Field ongoing requests for historical information
- Support other activities related to the IDEC history as required
- Work with the office staff to insure implementation of responsibilities

Timeline

- 2022 – IDEC's 60th Anniversary
- 2037 – IDECs 75th Year Anniversary

IDEC History Information

The Historian will collect, archive, and maintain records of the following, with the support of current management and the IDEC Board:

- Conference Locations
- IDEC History Minutes and History Highlights
- IDEC History Presentation at the Annual Conference/Videos/Display:
- Materials to retain: The history archive materials in storage are hard copies (usually 3 copies of important items). The materials retained from 1963-2008 include the items below, many of which have been added to over the years.
 - Financial records
 - Annual Reports
 - Newsletters
 - IDEC publications
 - JIDER and JID issues (an electronic log was generated to identify issues & year; some gaps; the IDEC office has a copy of the log)

- Conference brochures, reports, proceedings, and exhibits
- Visual and electronic documentation (slides, photographs, videos, print outs, etc.)
- Conference bags and mugs
- Membership lists and directories
- Leadership Notebooks
- Committee/Task Force/Network Reports
- Internal and external communication and correspondence
- Memorabilia
- Oral histories (some are hard copies, others are video interviews)
- Fellows' Bios
- President's Report: Each President should be required to prepare a one-page summary report (bullet listed form) at the end of his/her term identifying 3-5 significant historical events that took place during the term. This report should be presented to the IDEC Board and sent to the IDEC Historian. This information can be used to update the Historical Milestones section of the IDEC History website and to prepare for anniversary celebrations.
- Leadership Summaries: Each officer, director, and committee/network/task force chair should be required to prepare a one-page report (bullet listed form) during each year (electronic and hard copy form). This report should be presented to the IDEC Board and sent to the IDEC Historian. It should include: Name/Position/Year along with the Committee/Network/Task Force members; Proposed Objectives & Activities; Issues Addressed, and List of Accomplishments.
- Historical Materials: The office staff in concert with the IDEC Historian should collect hard copies of JID issues, important Annual Conference materials, President's Reports, appropriate Minutes, Committee/Network/Task Force Reports, and other important documents for repository in the IDEC history archives. All members involved with a major position responsibility should provide an appropriate and edited edition of their work on a yearly basis for placement in the IDEC History archives.
- Significant organizational projects (not professional design projects) completed by IDEC members that are not currently in the IDEC archives.
 - Beginning of the Continuing Education Forum/now IDCEC (Dorothy Fowles)
 - Beginning of InformeDesign (Denise Guerin & Caren Martin)
 - White Paper on "What is Interior Design Education" (Joy Dohr, 1988)
 - Polsky Forum documentation (Allison Carll-White & Ann Whiteside Dixon)
 - Presentation on attracting practitioners into interior design education (Eric Wiedergreen)
 - Definition of Interior Design publications (Fellows & professional interior design associations)
 - Papers related to something significant in the profession or at a particular point in time, unless it is better located in another organizational archive. (Example: I sent significant history materials to NCIDQ and IDCEC, and deposited IDEC ones in the archive.)
- Oral Histories: Collect oral histories of members at Annual Conferences. Prepared 8 different questions to ask members at random. Additionally, document keynote speaker that year with transcript or video record.

- **Other Important IDEC Documents**

IDEC produced and/or published some significant documents that are now housed in the IDEC History archives or on the IDEC History website. They include the list below, but it may not be totally inclusive. Additionally, some of these have been scanned, and others probably should be in the future.

- IDEC Appointment, Tenure, and Promotion position papers (1985, 1993)
- IDEC White Papers (graduate education, creative scholarship, etc.)
- Brightman, A. (1972). Summary documents 1962-1972 related to the development and organization of IDEC. (Unpublished)
- Friedmann, A. (1968, March). Directory of institutions offering interior design education.
- Friedmann, A. (1968, August). A critical study of interior design education.
- Heller, C. B. (1964, March 26). Charts of 15 schools offering interior design.
- Interior Design Educators Council (1965, June 25). Proposed standard curriculum. (Unpublished)
- Interior Design Educators Council (1966). Professional recognition of the need for a study of interior design education. (Unpublished)
- Interior Design Educators Council (1969). Statement of purpose and history. (Early history of IDEC embedded in the document; Limited internal publication)
- Interior Design Educators Council (1970). Guidelines for the accrediting on interior design educational programs. (Unpublished)
- Johnson, Lyman (1966, May 12-15). Report of the IDEC committee on research and advanced degrees. (Unpublished)