

Content

1. Definitions

2. The Challenge

Instructors

- The Unique Higher Education Environment
- Interior Design Academic Homes
- Contributions of Adjunct Professors
- Development Opportunities
- Cross-fertilization with Other Professional Life

Students

- Demographics
- Experiences
- Attitudes
- External Demands
- Suggestions for Further Reading

Learning Theory

- General Discussion of Teaching & Learning
- Learning Styles
- Learning Theories
- Suggestions for Further Reading

Lessons Learned

- Currency in the Profession
- Examples/Lessons Learned
- Contacts (Manufacturers Reps and Other Contacts)

3. Course Preparation

Time Expectations

- Expectations of Class Preparation Time
- Working Smarter
- Specific Time-Saving Tips
- Suggestions for Further Reading

Goals to Outcomes

- Goals
- Guidelines for Establishing Goals
- Objectives
- Guidelines for Establishing Objectives
- Outcomes

Course Preparation, cont.

- Guidelines for Establishing Outcomes
- Suggestions for Further Reading

Syllabus Prep

- Purpose
- Common Form
- Content
- Suggestions for Further Reading

Materials

- Selection of Materials
- Use Standards
- Text Availability for You
- Text Availability for Students
- Suggestions for Further Reading

Lesson Plans

- Schedule
- Lesson Plans
- Suggestions for Further Reading

4. Management

Techniques

- Four Instructor Strategies
- Classroom Activities Options
- Discussion
- Lecture
- Role Playing & Debates
- Case Studies
- Studio Projects
- Further Suggested Reading

Tests and Grading

- Matching Tests to Course Objectives
- Preparing Students for the Test
- How Often to Test
- Writing Tests
- Type of Test Questions
- Characteristics of Test Question Types
- How lengthy should a test be?
- Giving a Test
- Dealing with Cheating
- Dealing with Missed Tests
- Grading
- Grading Rubrics
- Handing Back Tests

Management, cont.

- Posting Grades
- Suggestions for Further Reading

Classroom

- Common Issues
- Inappropriate Verbal or Other Behaviors
- Solutions for Inappropriate Behaviors
- Suggestions for Further Reading

5. Improving

Evaluations

- Students evaluations of your teaching
- Common teaching evaluation questions
- Actions to improve your teaching
- Suggestions for further reading

Relationships with your institution

- Introduction
- Suggestions for action

6. Studio

Studio

- Keeping the Purpose in Mind
- Studio in the Curriculum
- Horizontal Studios
- Vertical Studios

Process

- Design Processes
- Time Management Skills for Students

Etiquette

- Respect
- Studio Society Rules
- Additional Notes

Critique

- The Role of Critique
- Informal Critique
- Formalized Critique
- Peer Critique

Evaluation

- Defining Objectives
- Benefits of Formative Assessment
- Multiple Feedback

Activities

- Information Gathering
- Information Sharing
- Writing a Project Description
- Further Ideas

7. Further Reading

8. CEU Quiz