

2011 INTERIOR DESIGN EDUCATORS COUNCIL

CALL FOR ABSTRACTS

The Interior Design Educators Council invites educators from around the globe to submit abstracts that explore the foundations of interior design, its teaching, and scholarship. Abstracts will be blind reviewed by qualified reviewers who will recommend acceptance for presentation at the IDEC Annual Conference to be held in Denver, CO, USA, March 16-19, 2011. Authors are encouraged to submit scholarly abstracts that celebrate the discipline of interior design in all its many facets: its pedagogy, history, theory, practice, interdisciplinary collaboration, and any other topic of current and/or continuing relevance to interior design. Three different abstract formats will be considered for presentation, and many methods of inquiry are invited. For more information about IDEC, please visit us at www.idec.org.

PRESENTATION FORMATS

Scholarship: Presentations of scholarly papers by one or more authors that explore either theoretical or practical aspects of the interior design discipline, both practice and education. It is expected that the research presented will have reached at least some preliminary conclusions and/or implications that can be shared with the audience. Scholarship presentations will be 20 minutes in length to be followed by 10 minutes of discussion.

Teaching Forum: Teaching forums emphasize teaching methods used in interior design courses. Teaching Forums are viewed as scholarship, and it is expected that Teaching Forum abstracts will identify the problem being addressed, the method or strategy used to solve the problem, and an analysis of the outcomes, e.g., student work or learning. An Appendix of supplemental material must be submitted and may consist of (but is not limited to) project outlines and/or statements, and examples of student outcomes if available. Teaching Forum presentations will be 20 minutes in length to be followed by 10 minutes of discussion.

Poster: Poster presentations utilize a graphic format intended to foster one-on-one dialogue between the presenter and the conference attendees. This category is intended for scholarship that is best presented in a graphic manner. Abstracts submitted in this category must include a description of or information concerning the graphic presentation being proposed (medium, format, etc). Poster presentations will be assigned an 8' wide by 4' tall vertical display area for poster display. Posters will be presented in an open forum at designated time(s) during the conference.

Panel: Panel presentations encourage open discussion and opinions. A moderator will submit the abstract proposal and invite three to five presenters to participate. (No names of any of the participants should appear in the abstract). The topic should be one that would benefit from diverse opinions and open discussion. Panel presentations are 60 minutes in length. Typically, panelists make their individual presentations in the first 45 minutes to be followed by 15 minutes of discussion with the audience.

Student Submission: Graduate students are encouraged to submit within the poster category, although graduate students may submit individually or participate with a sponsoring faculty member in any of the above formats. Students will identify their status as students on the on-line submission form and in the abstract header.

Student status will also be indicated on the reviewer score sheet. These abstracts will be juried in the appropriate category as identified by the author, but authors are identified as graduate students. IDEC encourages individuals who aspire to enter the academy to submit abstracts so that they may receive feedback and helpful suggestions. Presentations of the accepted abstracts will follow the formats listed above.

SUBMISSION REQUIREMENTS:

- Author(s) must submit a **500-word (maximum) abstract** that follows the requirements for the specific presentation format and articulates the purpose, method and/or framework or concept, importance of the topic, and relevance to interior design.
- An Appendix of up to 5 pages or images including tables/charts and/or other appropriate supplemental material **may** be included with the abstract. **Teaching Forum abstracts must include an Appendix as outlined under the submission category.**
- Authors may utilize APA, MLA, Chicago Style, or any nationally recognized format that best represents the author's style of scholarship.
- All submissions must be made through the online submission form as a PDF file.

Identification: To assure blind review, submissions must NOT include author(s) name(s), institutional affiliation(s), or any other forms of identification. The on-line submission process will provide further instructions regarding contact information, how to submit an abstract, and other important information. Only those abstracts submitted through the on-line process will be accepted for review (emails, facsimiles, hard copies will not be accepted for review). Authors must follow the on-line instructions in order to ensure the double blind review process. **SUBMISSIONS WITH ANY TYPE OF IDENTIFICATION WILL NOT BE REVIEWED.**

Maximum 500-Word Abstract Format:

- Abstracts **must** be 12-point Arial Font with 1" margins on all sides of page. The title must be left justified.
- The abstract **must include** the following:
 1. **Header:** Right-justified. Identify category of submission, **one** primary content area, and word count of abstract (i.e., Scholarship; Theory and Research; 478 words; these are explained in online submission directions). If the author is a student, please add 'Student' to the header following the word count.
 2. **Title of Abstract:** Left-justified; double space before abstract
 3. **Abstract: 500-word (maximum);** left-justified, double-spaced, 12-point Arial font with 1" margins on all sides of the abstract
 4. **References:** Center-justified heading. Include up to five references; indicate reference style under the heading
 5. Appendix: (Optional for all categories **except TEACHING FORUM**)

Headers, headings, titles, references and any appendix material are **NOT** to be included in the word count.

Conference Proceedings: To present and be published in the on-line proceedings, all authors who have an abstract accepted are required to submit an author sign-off letter along with the following:

- A 1500-word (maximum) narrative that expands upon the abstract
- A 25-word summary of the presentation for use in the conference brochure. This summary should accurately represent the content and attract attendees to the session.

Example:

Programming is a critical component of the design process for public libraries. This qualitative study critiques traditional and new data gathering techniques.

SUBMISSION DEADLINES BY CATEGORY:

- **Scholarship** abstracts must be received **no later than 12:00 midnight EST - Friday, October 8, 2010.**
- **Teaching Forum** abstracts must be received **no later than 12:00 midnight EST – Friday, October 15, 2010.**
- **Panel and Poster** abstracts must be received **no later than 12:00 midnight EST – Monday, October 18, 2010.**

LATE SUBMISSIONS WILL NOT BE REVIEWED

The deadline for the submission of the sign-off letter, the 1500-word narrative, and the 25-word summary is **January 24, 2011.**

FEES: Submission requiring payment can be made online through the online submission system. Payment by **credit card only** is permitted. Submission fees are non-refundable. Rates are as follows:

- **IDEC members (maximum of 2 – free):** Member must supply membership number
- **Non-members (maximum of 2):** \$40.00 for each submission
- **Non-Member Students (maximum of 2)*:** \$15.00 for each submission

* Each non-member student submitting as lead author must forward to the IDEC office a signed statement on the school's letterhead verifying the student's status. A photocopy of a current student ID with the Department Head's signature will serve this purpose.

NOTIFICATION: Notice of acceptance or rejection will be e-mailed to the contact author **by December 10, 2010.** The on-line submission process will request contact information for the primary author. The official notification along with the reviewer forms and comments will be sent subsequently from the IDEC office.

OTHER REQUIREMENTS:

Attendance: All presenters must register and attend the conference.

Awards: Awards for Best Presentation(s) in selected categories will be announced at the Annual IDEC Awards event at the conclusion of Conference. To determine the winners of these awards, representatives from each region will attend and evaluate the presentations of the ten abstracts that received the highest scores during the initial review process.

Questions: Contact Conference Abstract Review Coordinator Meg Konkel with any questions.

Margaret (Meg) Konkel

MARYMOUNT UNIVERSITY

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Review of calendar:

October 8, 2010	Scholarship abstracts must be received no later than 12:00 midnight EST
October 15, 2010	Teaching Forum abstracts must be received no later than 12:00 midnight
October 18, 2010	Panel and Poster abstracts must be received no later than 12:00 midnight EST
December 10, 2010	Email notice of acceptance/rejection for presentation
December 14, 2010	Postmark deadline for Reviewers' comments to authors and Confirmation of Presentation Letter from IDEC
January 3, 2011	Deadline for Confirmation of Presentation / Information sign-off letter to be signed and submitted back to IDEC with 25 word summary (This includes a confirmation of authorship, order of authors, assigned presentation date/time, correct title of presentation)
January 24, 2011	Deadline for 1500 word narrative.
February 11, 2011	Deadline for conference registration.
March 16-19, 2011	IDEC Annual Conference to be held in Denver, Colorado USA

NOTE: Missing any deadlines above will result in forfeiture of awarded presentation opportunity and inclusion in proceedings.